# Reference Form: Teaching Artist Roster

This form should be filled out by the Teaching Artist Roster applicant's professional references. It can be filled out and saved using the latest version of Adobe Acrobat Reader (free at www.adobe.com).

1. Applicant's Name: _____

2. Name of Reference: _____

3. Reference's Job Title: _____

4. Organization: _____

5. Mailing address: _____

6. City:_____ 7. State:_____ 8. Zip: _____

9. Telephone:_____ 10. Email Address: _____

11. Please rate the applicant on the following (Please check only one box per item):

|  | Poor | | | Superior | Don't Know |
|---|---|---|---|---|---|
| **a. Mastery of artistic discipline** | ☐ 1 | ☐ 2 | ☐ 3 | ☐ 4 | ☐ |

*The applicant introduces the vocabulary, concepts, skills and techniques related to their artistic discipline.*

Comments:

| | | | | | |
|---|---|---|---|---|---|
| **b. Ability to guide others in practicing and teaching their artistic discipline** | ☐ 1 | ☐ 2 | ☐ 3 | ☐ 4 | ☐ |

*The applicant leads their workshop participants through the various processes of their artform, including creative, performance, response, and the required thinking skills.*

Comments:

| | | | | | |
|---|---|---|---|---|---|
| **c. Ability to make clear connections to Mississippi curriculum standards** | ☐ 1 | ☐ 2 | ☐ 3 | ☐ 4 | ☐ |

*The applicant incorporates Mississippi's Academic and Arts curriculum standards related to the appropriate grade and subject area content.*

Comments:

| | | | | | |
|---|---|---|---|---|---|
| **d.  Leadership Skills** | ☐ 1 | ☐ 2 | ☐ 3 | ☐ 4 | ☐ |

*The applicant makes connections between the arts and other content areas. They also facilitate an understanding of arts learning.*

Comments:

**e. Communication Skills**  ☐ 1  ☐ 2  ☐ 3  ☐ 4  ☐
*The applicant demonstrates how the arts can be used to express ideas and feelings.*

Comments:

**f. Planning & Organization**  ☐ 1  ☐ 2  ☐ 3  ☐ 4  ☐
*The applicant incorporates the participants' needs into their lessons. They also provide required information during all stages of a workshop project.*

Comments:

**g.  Imagination & Resourcefulness**  ☐ 1  ☐ 2  ☐ 3  ☐ 4  ☐
*The applicant is engaging and is able to provide clients with a wide range of assistance.*

Comments:

**h.  Dependability**  ☐ 1  ☐ 2  ☐ 3  ☐ 4  ☐
*The applicant is punctual and meets all requirements of their contract.*
Comments:

12. How long have you known the applicant? What are your connections to them?

13. Why is the applicant qualified to be a member of the Teaching Artist Roster?

14. Do you recommend the applicant for this program?  ☐ Yes  ☐ No

15. Reference Signature_____Date _____

This form **MUST** be emailed to Charlotte Smelser at csmelser@arts.ms.gov
If you have any questions, please call (601) 359-6037 or email