PROJECT GRANT BUDGET FINAL REPORT Your organization's fiscal year begins (month/day): _____ and ends (month/day): _____ Please itemize each item of your expense and income on a separate page. Follow the same format used for the itemization submitted with the Project Grant application. **Cash Match MAC Grant** Total 18. Cash Expenses 1. Personnel (staff): Administrative Artistic Technical/production 2. Outside fees (contractors): Artistic Other 3. Space or equipment rental: 4. Travel: Transportation Food Lodging 5. Marketing: Printing Other 6. Remaining expenses: Postage Supplies Insurance Other Other 7. Total cash expenses (must not exceed total cash income) Cash In-Kind* 19. Cash Income 1. Revenue: Admissions Earned Income Other revenue Corporate contributions 2. Private-sector support: Foundation grants

Other private contributions

3. Government support: Federal

State/regional (other than MAC grants)

County

Municipal

4. Grantee cash:
5. Portion of this grant already received:
6. Remainder of this grant due:
7. Total (must equal or exceed total cash expenses)

^{*}Defined as the cash value of goods and services contributed by sources other than the grantee organization, such as work done by volunteers or donated office space. You must be able to produce records of in-kind contributions.

Budget Itemization: Create an itemization for both your expenses and income on a separate page from the budget. Do not list Cash Match and MAC Grant numbers separately. The itemization should reflect the totals of each line item. Be sure to detail and explain each item that is not already clearly defined (example: Food and supplies do not need further explanation. Anything listed as other and the other categories that have more than one aspect will need a brief detailed explanation). You can create your own itemization page if you require additional space, but please follow the format listed below which follows the budget formatting.

Cash Expenses

1.	Personnel (staff): • Administrative	Amounts
	•	-
	•	
	• Artistic	
	•	
	•	
	•	
	Technical/Production	
	•	
2.	•Outside Fees to Contractors:	
	Artistic	
	•	
	•	
	• Other •	-
	•	
3.	Space or Equipment Rental:	
	•	
	•	
4.	Travel (Transportation, Lodging, Food):	
	•	
5.	Marketing:	
	•	-
	•	
6.	Remaining Expenses:	
	•	
	•Total Expenses	

Cash Income				
1	Reven	nio.	Amounts	
1.	IXEVEII			
		•		
		•		
2.	Private	e-Sector Support:		
		Corporate Contributions		
		•		
		•		
		•		
	b.	Foundation Grants		
		•		
		•		
		•Other Private Contributions		
	C.			
		•		
		•		
3.	Gover	nment Support:		
O.		Federal		
		•		
		•		
		•		
	b.	State/Regional (Other than MAC Grants)		
		•		
		•		
		•		
	C.	County		
		•		
		•		
	٨	Municipal		
	u.	Municipal		
4.	Applic	ant Cash:		
		Request from MAC:		
		Total Income:		
Comments:	for any Incon	ne item above that needs additional space for the explanation, please identify and explain here:		
<u>In-Kin</u>	<u>d</u>			
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Total In-Kind: