

Apply online using MAC's [eGRANT system](#). Please, refer to the guidelines and criteria provided [here](#) for individuals and [here](#) for organizations.

Step 1. Login to MAC eGRANT by using the link above.

Secure | https://www.grantinterface.com/Home/Logon?urlkey=missarts

welcome
to the MISSISSIPPI ARTS COMMISSION

mac
MISSISSIPPI ARTS COMMISSION

Logon Page

Email Address*

Password*

[Log On](#) [Create New Account](#)

[Forgot your Password?](#)

Welcome to the Mississippi Arts Commission's online grant portal.

New Users: Please click on "Create New Account" to complete the registration process and create your logon credentials. If you were part of the former eGRANT system, you are considered a New User in this system. Therefore, you must create a new account. Also, if you were part of the former eGRANT system, you will not be able to access previous years applications. You must contact one of the MAC program directors to receive a copy of a previous year's submitted grant application.




Important Information about Registering in eGRANT

IMPORTANT NOTE TO ARTISTS (OR ARTIST GROUPS)
Please note that you should list yourself as an individual artist when registering.


1. If you have a company, that information should not be part of your application and you should not apply referencing your company name unless you are applying as a nonprofit organization with 501c3 nonprofit status with a DUNS number and in that case you should be using the applications for organizations when applying as well as follow those guidelines.
2. Artist groups should also list themselves as artists and complete the application for artists, but should include their group name as the organization name.
3. Individual artists (and artist group representative) serve as the "Project Director" of their registration and grant application and will sign the contract and request for payment as the "Authorizing Official."


Step 2. From your Dashboard, click Apply.

ts Commission


   [Organization History](#) [Fax to File](#)

Applicant Dashboard

 [Public Profile](#)

Applicant: Mrs Phyllis Rector Haynes mainantiques@cableone.net 662-590-5415 411 North Main Street Yazoo City, MS United States United States	 Organization: Yazoo Arts and Cultural Alliance 64-0611153 662-590-5415 332 North Main Street Yazoo City, MS United States United States
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[Contact Email History](#)

 If your organization information does not appear correct, please contact the funder. Thank you.

Process: FY2019 - Individual Artist Minigrant Application

Application	Draft	05/02/2018	Edit Application
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Step 3. In the search bar, enter the name of the grant for which you wish to apply. Then, click Apply on the far right side of the screen.

Example: “Organization Minigrant.”

The screenshot shows the MAC website interface. At the top, there is a navigation bar with the MAC logo and links for 'Apply', 'Organization History', and 'Fax to File'. Below this is a search bar with the text 'Organization Minigrant' entered. A red box highlights the search bar and the 'Apply' button on the right. The 'Apply' button is also circled in red. Below the search bar, there is a list of application categories, with 'FY2019 - Organization Minigrant Application' selected. The details for this application are shown below, including deadlines and instructions. The 'Apply' button is located at the top right of the application details section.

mac
Apply Organization History Fax to File

Apply Enter Access Code Enter Code

Please type in the application process that you wish to apply from the list below. Once you enter the information, the summary for that process will appear immediately below the list of processes.

If you have been provided with an Access Code, you may enter it in the box at the top of the page.

Organization Minigrant

FY2019 - Organization Operating Grant Application
FY2019 - Organization Operating Grant: Year-Two Application
FY2019 - Organization Project Grant Application
FY2019 - Organization Link Up Grant Application
FY2019 - Arts in the Classroom Application
FY2019 - Whole Schools Application
FY2019 - Model Whole Schools Application
FY2019 - Individual Artist Fellowship Application
FY2019 - Folk Arts Apprenticeship Application
FY2019 - Individual Artist Roster Application
FY2019 - Teaching Artist Roster Application

FY2019 - Organization Minigrant Application Accepting Submissions from 05/01/2018 to 06/01/2018 Apply

Minigrant Deadlines
Spring - the application process will open May 1; deadline - June 1 (5pm)
Fall - the application process will open October 1; deadline - November 1 (5pm)

IT IS IMPORTANT TO NOTE: THE APPLICANT WILL SERVE AS THE PROJECT DIRECTOR AND THE AUTHORIZING OFFICIAL WILL BE THE PERSON WHO AUTHORIZES THE SUBMISSION OF THE APPLICATION TO MAC. THE PROJECT DIRECTOR (APPLICANT) AND AUTHORIZING OFFICIAL MUST BE TWO DIFFERENT PEOPLE. CONTACT DIANE WILLIAMS, DIRECTOR OF GRANTS, DWILLIAMS@ARTS.MS.GOV OR CALL (601) 359-6529 IF YOUR REGISTRATION INFORMATION NEEDS TO BE CHANGED.

Applicant (Project Director) must "SUBMIT" the application and send an internal eGRANT message to the Authorizing Official (*this is found in the last section of the application process*). The Authorizing Official MUST acknowledge the application by the deadline. Once the application is submitted you will receive an email acknowledging the submission. It is the applicant's responsibility to make sure the Authorizing Official responds by the deadline date/time.

Before submitting an application, you must thoroughly review the information on the MAC website: [Click Here](#)

The website will provide you with the following information:

- Frequently Asked Questions
- Award Amounts
- Who May Apply
- Review Criteria

Step 4. Fill in the application. You can start and stop at any time, but don't forget to hit "Save Application" at the very bottom of the page.

Note: You will receive an indication that an area of the application may need to be corrected. Common error - extra spaces after numbers.

Acknowledgement*
I certify that the application form has been completed with information representing the applying organization and that the above-listed documents are attached.

Please type in your name below and include the date where indicated:

Date*

▼ Authorizing Official Approval

Authorizing Official - Email Address*

Instructions: Applications must be submitted and acknowledged/approved by the authorizing official by no later than 5 p.m. June 1. Include the Authorizing Official's email address, then click on "Compose Email" and type a brief message to the person serving as authorizer for the organization. Let them know that they will receive an automatic email for their approval. Once you send the email to the authorizer, you can go ahead and submit the application. The application will be considered ready for review once the authorizing official responds. Note: Please let the authorizer know to expect an email from MAC and that they will need to follow the instructions in that email. If they do not receive it within a few minutes, they should check their "junk" mail. NOTE: The Authorizing Official and Project Director must be two different individuals with separate email addresses.

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